

LOCAL ADVERTISEMENT/SOLICITATION FOR COMMERCIAL ITEM

The U.S. Embassy in *Panama* has a requirement for *Lodging/Conference Services*. Please note that this is a combined synopsis/solicitation for a commercial item, prepared in accordance with the format FAR 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; offers are being requested and a written solicitation will not be issued. The solicitation number is *SPM070-09-Q-0037* and is issued as a Request for Quotation. The solicitation/contract will include all applicable provisions and clauses in effect through *FAC 2005-33*. Items to be acquired:

| <i>Item</i> | <i>No. Guest</i> | <i>Arrival Date</i> | <i>Departure Date</i> | <i>No. Days</i> | <i>Total Rooms</i> |
|--------------------|------------------|---------------------|-----------------------|-----------------|--------------------|
| 1. | 60 | Aug 16, 2009 | Aug 19, 2009 | 3 | 60 |
| 2. Conference Room | | Aug 17, 2009 | Aug 18, 2009 | 2 | 1 |

Rooms requirements: Standard single rooms, the price shall include breakfast.

Conference room requirements: -Small tables with chairs, capacity of 60 people, classroom style, podium with microphone, Projector, Screen 96 x96”, Laser Pointer, Two (2) additional wireless microphone, laptop.

Deliver F.O.B. destination to the awarded hotel address, no later than **10 Days** after contract award. FAR 52.212-1, Instructions to Offerors-Commercial Items, applies to this acquisition. Award will be made to the lowest priced, technically acceptable offeror. FAR clause 52.212-4, Contract Terms and Conditions-Commercial items, applies to this acquisition. The following FAR clauses in paragraph (b) of FAR 52.215-5, Contract Terms and Conditions to Implement Statutes or Executive Orders - Commercial Items, will apply to the resultant contract: 52.203-10, Price or Fee Adjustment for Illegal or Improper Activity, 52.222-50, Combating Trafficking in Persons (AUG 2007), 52.225-13, Restrictions on Certain Foreign Purchases (FEB 2006), 52.232-34, Payment by Electronic Funds Transfer – Other than Central Contractor Registration (MAY 1999) (31 U.S.C. 3332). FAR clauses 52.217-8 Option to Extend Services (Nov 1999), 52.217-9 Option to Extend the Term of the Contract (MAR 2000) and 52.232-19, Availability of Funds for the Next Fiscal Year will apply to the resultant contract. The following DOSAR provisions/clauses will also apply: 652.206-70, Competition Advocacy/Ombudsman; 652.214-71, Authorization to Perform; 652.225-70, Arab League Boycott of Israel; 652.225-71, Section 8(a) of the Export Administration Act of 1979, as Amended; 652.242-70, 's Representative; and, 652.243-70, Notices. All offerors must include a completed copy of FAR 52.212-3, Offeror Representations and Certifications - Commercial Items with their offer. Use the Dept. of State Acquisition Website at <http://www.statebuy.state.gov> to see the links to the FAR and DOSAR.

Offers are due by **4:30PM, Thursday, August 13, 2009**. All responsible sources may submit an offer that shall be considered. If there are any questions regarding please contact **Walter A Williams, 207-7119, fax 207-7141, email: WilliamsWY@state.gov**.