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**United States Embassy Panama
CONSULAR SECTION**

Location: Building 783, CLAYTON, PANAMA.

Monday, Tuesday, and Thursday from 08:00 a.m. to 12:00p.m.
and 1:30 p.m. to 3:30 p.m.

Wednesday from 8:00 a.m. – 12:00 noon

Friday from 8:00 a.m. – 10:00 a.m.

The ACS unit is closed for Panama and United States Holidays

Telephone number: 207-7000

E-MAIL: Panama-ACS@state.gov

How to Apply for an ADULT Passport Renewal

Should You Apply for a Passport Renewal?

YES, If You...

1. Already have a passport that is not damaged; **and**
2. Received it within the past 15 years; **and**
3. Were over age 16 when it was issued; **and**
4. Still have the same name as in passport (or you can legally document your name change).

NOTES:

If you mutilate or alter your U.S. passport, you may invalidate it and risk possible prosecution under the law (Section 1543 of Title 22 of the U.S. Code).

If you can, then How Do You Renew Your Passport?

1. Complete Application For Passport By Mail, form DS-82 (available at www.travel.state.gov) Form is also provided in our Passport Unit, Consular Section
 - Be sure to sign and date your application.

***Residents abroad should renew their passports at nearest U.S. Embassy or U.S. Consulate IN PERSON.**

2. Attach to it:
 - Your most recent passport
 - Two identical passport photographs (size 2"x2" with white background)
 - And, a \$75 fee.

NOTE: Your previous passport will be returned to you.

NOTE: If you travel extensively, you may request a larger, 48-page passport at no additional cost. To do so, please attach a signed request for a 48-page passport to your application.

3. If your name has changed since your passport was issued:

- Enclose a certified copy of the legal document specifying your name change (e.g. marriage certificate, divorce decree, adoption decree, or court order).

No photocopies accepted.

The processing time for your new passport will take between **fifteen and twenty** days from the date your application was completed and approved.

Please pick up your new passport at the Consular Section, at the Cashier's Window. Or, you may send another person to pick-up the new passport with your signed consent, your old passport, and a copy of your Id. Please refer to our Hours of Operation. YOU WILL RECEIVE AN E-MAIL INDICATING THAT YOUR PASSPORT IS READY TO PICK UP. PLEASE DO NOT COME TO THE CONSULAR SECTION TO CLAIM YOUR PASSPORT BEFORE THE DAYS ALLOWED.

If you need to contact us regarding your new passport, please send an e-mail to Panama-ACS@state.gov.

Bring your previous passport *and* the cashier's receipt to pick up the new passport. First time applicants and replacements of lost/stolen/damaged passports only need to show the cashier's receipt.

Checking the Status of Your Application online

To check the status of your application online you will need:

- your last name, including suffixes without punctuations except the hyphen, (for example: Jones III, Patton Jr, Jackson-Smith, Varela Garcia),
- date of birth in the following format: MM/DD/YYYY, and
- the last four digits of your Social Security Number (if you don't have a SSN please type "0000")

To securely input your information,

http://www.travel.state.gov/passport/get/status/status_2567.html#

Note: For security reasons, we recommend that you close your browser after you have finished accessing your passport application status.

If you can't find the information you are looking on travel.state.gov or if you have any questions, contact the National Passport Information Center at: Telephone Number: 1-877-4USA-PPT (1-877-487-2778) or TDD/TTY: 1-888-874-7793. Telephone number for customers with telecommunication devices for the hearing impaired. This telephone number cannot be accessed by a standard touch tone or rotary dial telephone.

